

## INSTRUCTION

### Designation of Attendance Centers

An “elementary attendance center” in this district shall mean a building in which education is offered in one or more of the grades kindergarten through grade four. Only grades kindergarten up through grade four at any such building shall be considered a part of or defined and designated as constituting an elementary attendance center. Specifically, all grades below kindergarten (including any pre-kindergarten grades or programs) and above grade four offered at any such building shall not be considered a part of or as constituting an elementary attendance center as defined and designated herein even if such grades are offered in the same building as the elementary attendance center. The foregoing designations apply to all buildings in use upon adoption of this policy, and all buildings hereinafter built or acquired through lease, purchase, school reorganization, or assimilation of a Class I school district under terms of LB126, Laws 2005, or otherwise. The designation of and definition of “elementary attendance center” as used herein shall also apply to the terms “elementary facility,” or “elementary school.”

Any grades offered in any building in this district below kindergarten or above grade four shall mean a “pre-school attendance center,” “middle school attendance center,” or “high school attendance center” as the school board shall from time to time define.

### Procedures for Elementary Attendance Center Operating Councils

#### A. Formation of Operating Councils

Elementary attendance centers may be designated as a community school through the formation of a operating council. An operating council may be formed either by: (1) the school board of a Class I school district forming an operating council for that district’s elementary attendance center on or before June 14, 2006, and such elementary attendance center becoming a part of this school district or (2) a request for an elementary attendance center to be designated as a community school being received by the school board of this school district.

#### B. Organizational Meetings

In the event a request for an elementary attendance center to be designated as a community school is received by the school district, the superintendent or the superintendent’s designee shall hold an operating council organizational meeting at such elementary attendance center. The organizational meeting shall be held within sixty days after receiving the request or notice of timely formation from the school board of a Class I school district.

C. Membership of Operating Councils

Operating councils shall be composed of not less than three and not more than six members. The procedures for the organization of operating councils formed pursuant to a request received by the school board of this school district shall be as follows: (1) the operating council shall be composed of three members and each member may be selected from a certain group or groups to be determined by the superintendent or the superintendent's designee (e.g.; members of the PTA or similar group for the elementary attendance center); and (2) the superintendent or the superintendent's designee shall select the initial members.

D. Successor Members

The timing and procedures for selecting successor members of operating councils shall be determined by the members, subject to approval by the superintendent or the superintendent's designee.

E. Operations of Operating Councils

Organizational or other operating council meetings at any one elementary attendance Center need not be held more than once during a calendary year. Operating councils shall be advisory only. Operating councils shall advise, consult and receive information only on matters affecting the community school as provided by law. The principal of a community school shall provide an opportunity for the operating council to meet with the principal not less than once each month. The principal may designate the meeting dates.

F. Continuation or Dissolution of Operating Councils

An operating council may dissolve itself by approval of a majority of its members. An operating council may also dissolve itself or be considered to have dissolved in the event it fails to promptly select successor members or to hold annual organizational meetings or fails to notify the school board on or prior to August 15<sup>th</sup> each school fiscal year of its intent to continue to function as an operating council. The dissolution of the operating council shall end the community school designation for the elementary attendance center for which it was formed.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_