

**WAKEFIELD COMMUNITY SCHOOLS
BOARD MINUTES
October 15, 2007**

The regular meeting of the Wakefield Board of Education was called to order by President Lunz at 7:03pm with the following members present: Bartels, Bebee, Cloninger, Christensen, Victor and Lunz. Others present were Superintendent Heimann, Secondary Principal Heitz, Elementary Principal Patzel and Recording Secretary Marcia Kratke.

President Lunz informed the group of the posting of the Open Meeting Law posted in the board room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published in a timely manner prior to the meeting date.

Motion by Bartels, seconded by Bebee to accept the consent agenda as presented. Bills for October were paid as follows: General: \$172,574.96; Payroll: \$150,627.81; Lunch: \$17,045.87; Cooperative: \$7506.44; Employee Benefit: \$310.27; and Special Building: \$1,270.98.

Elementary Principal Report

Parent-teacher conferences had approximately 95% attendance the day of conferences under the new format. Richard James will be here in November to give us additional training in Power School.

Secondary Principal Report

The faculty council has been meeting to provide input for our late-start agendas. These late starts have been used to discuss curriculum, assessments, teaching methods, and student learning styles.

Superintendent Report

The official fall membership is 440 that includes full time 4-year old Pre-School students.

Dr. Heimann explained the different components that the state will use in their state aid calculations for 2008-09, which includes changes from previous years. He noted that it is possible that the legislature may adjust the state aid formula again in the future.

NDE was here and reviewed our Pre-School classroom. Mrs. Jena Kaufman, Pre-School teacher received praise for her excellent teaching skills.

The 2006-07 financial audit has been completed. Mike Pommer will submit a final report that will be available for the November meeting.

Veteran's Day program will be held on Thursday, Nov. 8 with the school hosting Community Club afterwards.

Special Awards and Recognition: The Wakefield High School Band received first place at the Lion's Club Parade in Norfolk.

Committee Reports

Board Policy: Policy changes are on the agenda for final reading later in the meeting.

Building/Grounds/Transportation: Committee has met with a parent group concerning the track issue. They are in agreement that the main concern is for the safety of the students. Updated cost projections were presented and also the possibility of completing the project in phases is being discussed. More information will be gathered before bringing it to the board for their consideration.

Business/Finance: Lunz distributed information received at the area meetings in Norfolk.

Personnel: Meet with teachers for the quarterly meeting on Oct 24 at 4:00.

Strategic Planning: Superintendent goals were prioritized by a point system.

Old Business:

Motion by Cloninger, seconded by Christensen to approve the second reading of the following board policies: Policy #402.15 (Social Security Numbers); Policy #410.7, Policy #415.07 (Family Military Leave); Policy #503.09 (Homeless Children); Policy #705.05 (Federal Grant Programs); Policy #706.03 (Bidding Procedures) Policy #804.03 (Records Management); and Policy #1005.08 (Public Conduct on School Premises). President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

New Business:

Motion by Bartels, seconded by Bebee to thank MPM farms for the donation received and approve expenditure of the donation for educational purposes. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Discussion was held on the board/superintendent goals. Action plans and how to measure these goals will be discussed by the strategic planning committee. The superintendent evaluation process was discussed, with the first evaluation to be completed in December.

November 12 will be the next regular board meeting.

Motion by Christensen, seconded by Bartels to adjourn at 8:40pm. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Tim Bebee
Secretary

Marcia Kratke
Recording Secretary