

WAKEFIELD COMMUNITY SCHOOLS  
BOARD MINUTES

November 12, 2007

The regular meeting of the Wakefield Board of Education was called to order by Vice-President Bartels at 7:03pm with the following members present: Bartels, Bebee, Cloninger, Christensen and Victor. Others present were Superintendent Heimann, Secondary Principal Heitz, Elementary Principal Patzel and Recording Secretary Marcia Kratke. Visitors present were Jan Johnson and Auditor Mike Pommer.

Vice-President Bartels informed the group of the Open Meetings Law posted in the board room and accessible to all members of the public as required by law. All board members had received notice of the meeting and the meeting notice had been published in a timely manner prior to the meeting date.

President Lunz joined the group at 7:06pm and conducted the remainder of the meeting.

Jan Johnson reported that the first grade was learning to write sentences.

Motion by Bartels, seconded by Cloninger to accept the consent agenda as presented. Bills for November were approved as follows: General: \$251,580.73; Lunch: \$16,502.50; Payroll: \$155,021.28; Cooperative: \$6,092.74; Employee Benefit: \$183.60; and Qualified Capital Purpose: \$55,000.00.

**Elementary Principal Report**

Mr. Patzel stated that Richard James provided additional training in Power School for attendance issues, grading and reporting issues and assessment information. He also presented the math assessment portfolio that was used in the NDE peer review. The reviewers were very pleased that Wakefield had gone beyond what the state had requested to see that students were succeeding in the learning process. Excellent comments were received from the peer review committee about our school climate.

Dr. Heimann thanked Mr. Patzel and the teachers involved for the outstanding effort to complete the portfolio.

**Secondary Principal Report**

Late-start time has been a useful tool to coordinate the teaching of class curriculum in various grades.

**Superintendent Report**

There will be no school on Friday due to the State Football Championship in Lincoln.

The Veterans' Day Program was held on Nov. 8. The VFW, students and staff participated in the ceremony.

Dr. Heimann has been asked to serve as the External Team Leader for School Improvement in Allen, Creighton and Wausa.

The hours for the activity center will remain 6:00am to 7:00pm Monday-Friday except during home activities when it may close early. No extended hours will be observed due to lack of usage during those hours last school year.

**Awards & Recognitions:**

1<sup>st</sup> Place Conference Quiz Bowl Jr-Sr. Division – Lane Clay, Kelsey Bard, Jessica Burns  
Tim Suing

Speech Team – 5<sup>th</sup> Place

Due Improv 1<sup>st</sup> – Lane Clay and Chelsey

Novice Interp 1<sup>st</sup> – Kelsey R

OID 3<sup>rd</sup> – Lane, Rachel, Chelsey, Alex A

Volleyball Girls – Runners-up in Lewis and Clark Conference Tournament and District Finals

All State Choir – Rachel Kluthe

Wakefield Football Team - 2<sup>nd</sup> year of a perfect regular season and on to Lincoln

District – Outstanding efforts in Loss Control from ALICAP(Workmens comp)  
Thanks to administration and staff

First Jr. High Wrestling Meet

1<sup>st</sup> place – Cody Magnuson, Jacob Lunz

2<sup>nd</sup> place – Jacob Nelson, Jorge Lopez, Devin Anderson, Henry Greve

3<sup>rd</sup> place – Jordan Biggerstaff, Danny VanderVeen

**Committee Reports**

**Business & Finance:** Mike Pommer, CPA, presented the audit report for 2006-07. He noted the district is in sound, financial condition.

**Board Policy:** Committee is in the process of reviewing sections of board policy. Next meeting will be in February.

**Building & Grounds:** Report deferred until new business

**Curriculum:** No report

**Personnel:** Dr. Heimann will be meeting with the WEA representatives on Nov. 28.

Superintendent evaluation will be in December.

**Strategic Planning:** Recommended superintendent goals were presented.

**Old Business:**

Motion by Bebee, seconded by Bartels to accept the superintendent goals for 2007-08 as presented by the strategic planning committee. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

**New Business:**

No action was taken on Item 1 due to option enrollment papers that were not received.

Motion by Bebee, seconded by Bartels to approve the district's financial audit report as presented for the fiscal year ending August 31, 2007. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Christensen, seconded by Cloninger to have a school day with students on April 18 due to district music contest and begin spring break on Thursday, March 20. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Christensen to accept the low bid from School Specialty to replace the high school student lockers in the amount of \$21,005.53 upon clarification of bid. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Bebee presented the top six priorities for facility needs. Discussion was held on each before the board gave their support for the committee to proceed accordingly.

The top priorities included: Air movement in main gym, security of open entrances, 15 passenger vans replacement, main gym floor replacement, track project and bus barn.

Total estimated cost of these projects is approximately \$1,000,000 dependent upon many factors. Not all projects would be initiated at the same time.

Motion by Christensen, seconded by Bebee to approve personal leave requests by two certified staff members for an extension of holiday breaks. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Victor to approve a local substitute teaching application to Debbie Borg on the condition all NDE requirements are met. President Lunz stated the motion and the result of a roll call vote being all ayes, motion carried.

President Lunz reminded the board to have the superintendent evaluation completed before the next meeting on Dec. 10.

Building & Grounds will meet Dec. 10 at 6:00pm.

Motion by Bartels, seconded by Cloninger to adjourn at 9:38. President Lunz stated the motion and the meeting was adjourned by acclamation.

Tim Bebee  
Secretary

Marcia Kratke  
Recording Secretary