

**WAKEFIELD COMMUNITY SCHOOL
BOARD MINUTES
July 14, 2008**

The regular meeting of the Wakefield Board of Education was called to order by President Victor at 5:35pm with the following members present: Cloninger, Christensen, Lunz and Victor. Absent: Bebee, Kindschuh (Bartels). Others present were Superintendent Heimann, Secondary Principal Heitz, and Recording Secretary Marcia Kratke. Visitors present were Architect Jon Carlson, Chad Metzler, Travis Volk, Mike Hassler, and City Administrator Jim Litchfield.

President Victor informed the group of the Open Meetings Act which was posted and accessible to all members of the public as required by LB898. All board members were given advance notice of the meeting and the meeting notice had been published in a timely manner prior to the meeting date.

Architect Jon Carlson presented concept drawings representing the proposed layout of the track and best utilization of the area for future development. Considerations of site preparations, utilities, ADA accessibility, and storage were discussed. The proposed layout involves extensive site preparation due to the amount of cubic yards of dirt to be moved. Superintendent Heimann will research possible solutions and report back to the buildings and grounds committee for further discussion.

Options for the air movement in the gym were also discussed.

The board meeting recessed at 7:15pm.

All visitors exited the meeting at 7:17pm.

The board reconvened at 7:30pm for the business portion of the meeting.

Tim Bebee joined the group at 7:45pm.

Motion by Lunz, seconded by Cloninger to approve the consent agenda as presented.

President Victor stated the motion and the result of a roll call vote of those present being all ayes, motion carried. Bills were approved for July as follows: General: \$330,591.04; Lunch: \$831.57; Payroll: \$125,509.71; Cooperative: \$5,837.14; Employee Benefit: \$183.60; and Special Building: \$2,640.00.

Elementary/Secondary Principals' Report

All reports have been sent into NDE. Summer school will begin July 21.

Superintendent Report

Summer maintenance projects are progressing and should be completed on schedule. The school board will be taking tickets at the Wayne-Wakefield football game on September 12.

Committee Reports:

Policy: Policy changes will be completed for action at the August meeting.

Building/Grounds/Transportation: Will meet to discuss track project and HVAC project.

Kindschuh (Bartels) joined the meeting at 8:15pm.

Business/Finance: Budget workshop for board members on July 23 at Norfolk. A special meeting in August may be necessary to pay final bills before the end of the fiscal year.

Curriculum: Data retreat was held on July 7-8 with principals and 7 teachers who reviewed student achievement data. School improvement action plans for the 2008-09 school year were drafted.

Public and Personnel

The firm of Christensen, Brozek and Faltys will administer the district's 403b plan. The firm will meet with district staff on August 29 to explain the new IRS regulations and answer any questions concerning the changes.

Strategic Planning: At the board retreat four areas were identified: School Improvement/Academic Achievement; Communication; Efficient use of district resources. Dr. Heimann will be updating the goals with actions steps/timelines and submit to the committee for review.

Old Business: None

New Business:

Mr. Heitz presented the recommendations of the High School Attendance Committee. He noted that students and families had been notified.

Motion by Christensen, seconded by Bebee to accept the attendance committee's recommendation to deny credit to minor students according to Board Policy #503.03. President Victor stated the motion and the result of roll call vote being all ayes, motion carried.

Mrs. Heitz presented the proposed addition to the student handbook concerning regulated devices:

Confiscated items will be held for a period of time as determined by school officials. The confiscation period will be no less than one day and no greater than one semester,

dependent upon the infraction and number of prior infractions. Confiscation could also result in a student's parents/guardians being required to retrieve the item.

Motion by Christensen, seconded by Lunz to approve the recommended changes to the student handbook concerning regulated devices. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Due to the increase in food/transportation costs Dr. Heimann recommended an increase in lunch prices for the 2008-09 school year.

Motion by Bebee, seconded by Kindschuh to set the following prices for the 2008-09 school year: Breakfast \$1.00; Lunch (K-6) \$1.50, (7-12) \$2.00; (Adults) \$2.50. Milk prices will remain at \$.25. Ice cream cones (K-6) \$.25; (7-Adult) \$.50. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Lunz to declare the 1997 Ford Taurus as surplus equipment and authorize Dr. Heimann to sell the vehicle in accordance with board policy. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Due to a writing workshop being presented for elementary staff on August 25, and the 403b presentation for all staff on August 29, Dr. Heimann made the recommendation to modify the school calendar to reflect these changes.

Motion by Christensen, seconded by Bebee to approve the changes to the 2008-09 calendar to allow elementary to have no school on August 25 and allow an early out on August 29 at 1:30 for all students. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Cloninger to approve a local substitute teaching request for Brad Weiland. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Lunz to set the substitute teacher rate at \$100.00 per day. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Cloninger to approve the activity director compensation for the 2008-09 school year. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Lunz, seconded by Lunz to approve the proposed school improvements stipends for 2008-09. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

The next board meeting will be held on August 18 at 5:00. A second meeting date was scheduled for August 25 at 7:00 if needed to pay final bills for the end of the fiscal year.

Motion by Christensen, seconded by Cloninger to adjourn at 9:52pm. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Lisa Lunz
Secretary

Marcia Kratke
Recording Secretary