

**WAKEFIELD COMMUNITY SCHOOL
BOARD MINUTES**

August 17, 2009

Two hearings were held prior to the regular meeting with the following board members present: Bebee, Christensen, Clark, Kindschuh, Lunz and Victor. Absent: None. Others present were Superintendent Waddle, Elementary Principal Wulf, Secondary Principal Heitz and Recording Secretary Marcia Kratke. There were no other district patrons present.

President Victor opened a hearing at 6:55pm to discuss, consider, receive input, and suggested modifications from district patrons relating to the current parental involvement policy. There being no concerns the hearing was closed at 6:57pm.

President Victor opened a hearing at 6:58pm to review the proposed student fee policy pursuant to Neb. Stat. §§ 79-2,125 to 7902, 135 (the Public Elementary and Secondary Student Fee Authorization Act). The purpose of the hearing was to hear support, opposition, criticism, suggestions or observations of district patrons relating to a proposed student fee policy. There being no concerns the hearing was closed at 7:00pm.

The regular meeting of the Wakefield Board of Education was convened in open and public session on Monday, August 17, 2009 at 7:00pm in the board room at the Wakefield Community Schools, 802 Highland Street, Wakefield, NE.

President Victor informed the group that a current copy of the Open Meetings Act was posted on the west wall of the meeting room accessible to members of the public.

Notice of the meeting was given in advance by publication in the Wakefield Republican with the board approved method of giving notice of meetings. Notice of the meeting was given in advance to the president of the board and all members prior to the meeting date.

Roll was called with all board members present. Jim Litchfield, City Administrator, arrived at 7:03pm.

Motion by Kindschuh, seconded by Clark to approve the agenda as presented. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

President recognized Jim Litchfield and asked if he wished to speak. Mr. Litchfield stated that the City may be interested in some of the extra dirt for the industrial site in late October depending upon harvest of the crops and weather.

This interest will be referred to the Buildings and Grounds Committee for discussion.

Elementary Principal Report:

Mr. Wulf stated that we served 37 elementary students in summer school this year. We will have approximately 200 students at the elementary this coming year. Meet and Greet is scheduled for August 18 at 6:00pm. Scheduling for professional development activities have begun. Late starts will focus primarily on promoting reading comprehension strategies in the classroom which will impact academic achievement.

Secondary Principal Report:

Mr. Heitz stated that the administrative team attended the annual Administrator Days conference in Kearney July 28-30. There were 15 students who took advantage of summer school offered for grades 7-12. The Data Retreat team met on August 12 to discuss tentative plans for late-start meetings as well as a possible new plan for the after-school program. New teacher orientation was held on August 10.

Superintendent Report:

Mr. Waddle reminded the board of the upcoming NASB Area Meetings in Norfolk on September 23. ACT scores have been released. Notice has been given that we will receive approximately \$140,000 to spend on migrant education. This grant comes with more restrictions than in previous years. Mr. Waddle will be attending a migrant meeting on September 1 and 2 designed to explain the new program and answer questions on how the money can be spent. Senator Geise and Senator Adams will be visiting Wakefield Community School on September 15. Both are on the Education Committee and this will be an opportunity to visit with them and tour our buildings.

Committee Reports:

Policy: Met to review and recommend changes to various policies. Discussed policy service.

Building and Grounds: Met prior to the meeting to discuss sprinkler bids and air movement in the gym, and lunch room.

Business/Finance: Mr. Waddle will be sending the proposed budget out for the board to preview.

Personnel: Negotiations are completed. We will act on the negotiated agreement later in the meeting.

Motion by Bebee, seconded by Clark to approve the consent agenda as presented. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried. Bills were paid for August as follows: General: \$262,764.68; Lunch: \$1085.51; Payroll: \$146,892.27; Employee Benefit: \$209.00; and Special Building: \$101,015.12.

Motion by Christensen, seconded by Kindschuh to approve and waive the second reading for Board Policy# 407.06 – Certified Employee Tax Sheltered Program; #410.03 – Certified Employee Family and Medical Leave; # 415.03-Support Staff Family and Medical Leave; #411.03-Truancy Officer; #413.05- Support Staff Tax Shelter Programs;

#414.03 – Support Staff Suspension; and #414.04 – Support Staff Dismissal. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Christensen, seconded by Kindschuh to close the Cooperative Fund in accordance with Policy #704.01. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Clark, seconded by Kindschuh to transfer up to \$225,000 to the Depreciation Fund in accordance with Policy #704.01. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Discussion was held on board policy services provided by NASB and Harding & Schultz. Mr. Waddle stated the need for timely updates and the advantages of using the board policy service provided by our school attorney.

Motion by Clark, seconded by Lunz to enter into an agreement with Harding & Schultz in the amount of \$7500 which includes a full set of policies and policy updates for a two-year period. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Clark, seconded by Bebee to enter into closed session at 8:20pm to discuss personnel. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

President Victor restated the purpose for the closed session.

Motion by Bebee, seconded by Clark to reconvene into regular session at 8:29pm. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Lunz, seconded by Clark to ratify a classified employee resignation/termination according to Board Policy #414.04. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Christensen, seconded by Kindschuh to approve Payment #3 in the amount of \$91,920.27 to Jensen Construction. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Bebee, seconded by Lunz to approve the DNS Landscaping Inc. for a sprinkler system in the amount of the \$15,800 at the track project site with the contingency upon satisfactory clarification of the system as bid. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Clark, seconded by Kindschuh to approve the NASB Medicare Consortium Membership Agreement. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Clark, seconded by Kindschuh to authorize payment of bills if needed before the end of the fiscal year. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Motion by Lunz, seconded by Kindschuh to approve the Negotiated Agreement for 2009-2010 with the base salary set at \$29,200 plus benefits. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

The board reviewed Policy #504.21 – Bullying Prevention.

The Building and Grounds committee will be meeting immediately following the board meeting tonight.

The next meeting will be September 14.

Motion by Bebee, seconded by Clark to adjourn at 8:52pm. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Lisa Lunz
Secretary

Marcia Kratke
Recording Secretary