

**WAKEFIELD COMMUNITY SCHOOL
BOARD MINUTES
November 10, 2008**

The regular meeting of the Wakefield Board of Education was convened in open and public session on Monday, November 10, 2008 at 7:00p.m. in the board room at the Wakefield Community Schools, 802 Highland Street, Wakefield, NE.

President Victor informed the public that a current copy of the Open Meetings Act is posted on the east wall of the meeting room accessible to members of the public.

Notice of the meeting was given in advance by publication in the Wakefield Republican in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to the president of the board and all members prior to the meeting date.

The roll was called and the following Board members were present: Bebee, Christensen, Cloninger, Kindschuh, Lunz and Victor. Absent: None. Also present were Superintendent Heimann, Elementary Principal Patzel, Secondary Principal Heitz, and Recording Secretary Marcia Kratke. Visitors present were Janelle Eaton and Janie Gutzmann.

Motion by Kindschuh, seconded by Lunz to approve the agenda as presented. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Mrs. Eaton shared a book written by Nancy Sharp Wagner and illustrated by Mike Hassler. She reported that her class is learning the importance of reading and good writing techniques.

Mrs. Gutzmann has structured her reading class differently by using the "Daily 5" to have students learning to read by different methods.

Elementary Principal Report

Mr. Patzel submitted a grant application for the purchase and installation of SMART boards in various classrooms. Mr. Heitz and Mr. Patzel have met with ESU personnel to begin formulating plans for the language arts curriculum update and revision.

Secondary Principal Report

Mr. Trenhaile, Mr. Volk and Mr. Heitz attended the Nebraska Leadership Initiative. This training will assist teacher-leaders to guide and facilitate our faculty meeting time. Mr. Heitz and Mr. Patzel attended APL for Administrators at the ESU#1. This gave them a different point of view concerning the focus on APL strategies.

Superintendent Report

Dr. Heimann reported on the Polycom User Group National Conference he attended with other area superintendents. The conference gave him ideas of how video conferencing can be used in the classrooms and the infrastructure needed to meet the demands of the technology.

Dr. Heimann reminded the board of the NASB/NASA state conference November 19-21.

Board Committees

Policy: Reviewed policies according to schedule. Dr. Heimann will follow-up on questions that were raised before the committee will present revisions to the board.

Building/Grounds/Transportation: Committee will meet December 5 at 5:30pm.

Business/Finance: Audit completed and submitted to the state auditor's office.

Curriculum/Americanism/Technology: Grant submitted by Mr. Patzel for SMART boards.

Personnel: Individual Superintendent evaluation document will need to be finished before the December meeting so the board can complete it's appraisal before the January meeting. Dr. Heimann will complete a self-evaluation and distribute it to board members prior to the next meeting.

Strategic Planning: No report

Motion by Bebee, seconded by Lunz to approve the consent agenda as presented. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried. Bills were paid for November as follows: General: \$280,940.42; Lunch: \$16,775.77; Payroll: \$170,915.48; Employee Benefit: \$209.00; Special Building: \$13,854.15; and Qualified Capital Purpose: \$59,000.00.

Motion by Lunz, seconded by Kindschuh to approve a certified staff leave request for Dec.22 and 23. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

The financial audit report had been distributed to all board members prior to the meeting. Dr. Heimann answered questions from board members. According to the report, the district is in sound financial condition.

Final grading plans for the track project have not been received. Discussion was held on criteria that would cause the board to consider whether or not to proceed with additional phases of the project. The consensus of the board was to complete the first phase of the project before considering possible future additions.

The board is waiting for reports on air movement in the gym to explore their options on the gym project.

The next regular meeting will be moved to December 15 at 5:00p.m.

Motion by Kindschuh, seconded by Bebee to adjourn at 8:30p.m. President Victor stated the motion and the result of a roll call vote being all ayes, motion carried.

Lisa Lunz
Secretary

Marcia Kratke
Recording Secretary